

Additional Needs Care Plan

This form must be completed fully by the parent/guardian in advance of the child attending the setting.

Child's name:	Attach photo of child here
Child's date of birth:	

To be completed by all

Please provide contact details for use in an emergency	
1 st Contact name:	1 st Contact number:
2 nd Contact name:	2 nd Contact number:

Please give details of your child's individual needs & requirements	
Please give information of any identified triggers	
Please give information on any effective strategies used to support your child	
Please give details on how we can best support your child including health & safety considerations	
Are you aware of any specialist training which	

the team would be benefit from to understand your childs needs?	
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In case of an episode the following medication is to be administered	
Name of medication:	Dosage:
A Permission to Administer Medication form must be fully completed and all required medications in club at all times. Child will not be admitted to club without these.	
Please give details of any other treatment/action required:	

I agree that the information provided is accurate and agree appropriately trained staff will take responsibility for my child and administer the required medication as stated above in the event of an emergency episode occurring. I give permission for emergency advice to be sought and treatment given as is required.

Parent/guardian name:	Parent/guardian signature:
Date:	

It is the responsibility of the parent/guardian to inform the club of any changes, at which point a new form must be completed.

Setting Manager checks:

Setting Manager name:	Required Permission to Administer Medication form fully completed if required:
Required medications are in club:	
Setting Managers signature:	Date:

Periodic review by Setting Manager and parents (to be completed at the start of each new term or holiday period):

Date of review	Any changes	Parents signature	Setting Managers Intals

ENGAGING & EDUCATING CHILDREN THROUGH ACTIVITY

For more information please call 020 8742 4990 or go online at www.fitforsport.co.uk

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